

**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in

E-mail: gcoe.jammu@gmail.com

Contact: 0191-2580401, 9419104272

NOTICE

Date: 12.04.2020

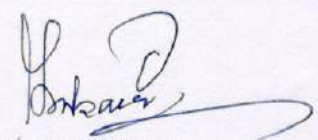
It is for the information of all the IQAC members and Heads of Teaching Departments that a meeting of IQAC will be held ~~today~~ in the Conference Hall today at 3.00pm. The members are requested to come prepared for the following agenda for discussion:

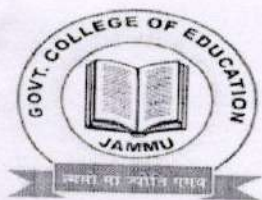
AGENDA

1. To discuss the modalities for the conduct of Online Classes.
2. To send reports to J&K Higher Education Department regarding the conduct of Weekly E-Classes.
3. To make preparations for Online Webinars for up grading and up-skilling the faculty members.
4. To encourage faculty members to prepare e-content.

All the members are also requested to come prepared with suggestions for the above mentioned issues and strictly follow the SOP's of Covid-19.


IQAC COORDINATOR


PRINCIPAL
Principal
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in

E-mail: gcoe.jammu@gmail.com

Contact: 0191-2580401, 9419104272

MINUTES OF MEETING

Date: 15.04.2020

A meeting of IQAC members and a few faculty members was conducted in the conference hall under the chairpersonship of the Principal Dr Sangita Nagari on 15.04.2020 to discuss the challenges posed by Covid Pandemic to educational institutions and also the issues pertaining to continuation of Teaching-Learning process.

The following issues were discussed and after discussions on the spot decisions were taken:

1. Due to curfew restrictions and strict lockdown, further meetings shall be held through Online mode only.
 2. The faculty members whose areas are under Red Zone or Containment zone shall perform their duties from home only.
 3. The internship activities that were scheduled to be held in Offline mode shall now be held through GCR only. The notice pertaining to this shall be issued soon.
 4. Since the faculty and students are facing the ongoing pandemic for the first time and further course of actions are full of ambiguity and uncertainty the faculty shall hand hold the students in these uncertain times.
 5. As reported by some faculty members that the students from far flung areas are unable to attend the online classes besides this many students do not even possess Android phones hence the teachers shall be requested to remain sympathetic and liberal to those students in terms of Online attendance.
 6. Prof Shalini Rana shall collect data and GCR Codes/ Zoom Class Codes from all the faculty members and prepare Weekly E-Classes reports as per the format sought by Jammu Kashmir Higher Education Department.
- The meeting concluded with a prayer for the wellness of all the students and college fraternity.

The following faculty members were present during the meeting:


Dr Zubair Kales

Dr Jyoti Parihar

Dr Rajinder Kour

Prof Satish Sharma


IQAC COORDINATOR


PRINCIPAL
Principal
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

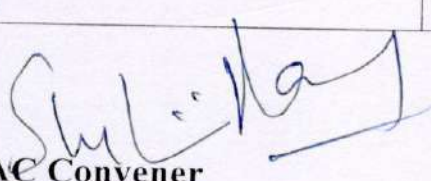
Website: www.gcoedu.in

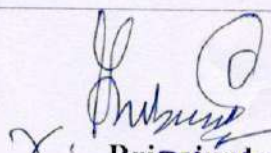
E-mail: gcoe.jammu@gmail.com

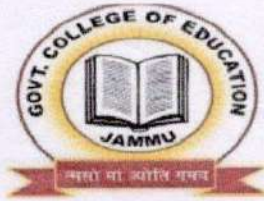
Contact: 0191-2580401, 9419104272

ACTION TAKEN REPORT

S.No.	Plan of Action	Action Taken
1	To encourage the faculty members to adopt Online mode of Classes.	All the faculty members learnt new apps and started taking classes on Google, GCR, Wiseapp and Zoom
2	To send reports to J&K Higher Education Department regarding the conduct of Weekly E-Classes.	Data related to conduct of Online Classes collected from all the faculty members and sent to JKHED.
3	To make preparations for Online Webinars for up grading and up-skilling the faculty members.	First Ever Online FDP successfully conducted by the Organizing Committee of the College from 1st -10th July 2020.
4	To encourage faculty members to prepare e-content.	Committees for e-content development framed by the college. Faculty members visited Gandhi Nagar for recording of e-content. The content was also uploaded on Cluster University website.


IQAC Convener


Principal
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in

E-mail: gcoe.jammu@gmail.com

Contact: 0191-2580401, 9419104272

NOTICE

Date: 15.07.2020


All the members of IQAC and Heads of teaching Departments are requested to attend a meeting today in the college office at 2.00pm.

Agenda

1. To discuss and make preparations for the conduct of PMSSS Verification Centre according to the new guidelines and SOP's issued by the Central Government.
2. To frame committee of College faculty members for Online Admissions for the new session for Cluster University of Jammu.
3. To conduct webinars and Online programs by different departments and committees of the college.
4. Sanitation Drive in the college by JMC.

The members are requested to wear masks and protective gear like Face shield and hand gloves before entering the college premises.


IQAC Convener


Principal
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in

E-mail: gcoe.jammu@gmail.com

Contact: 0191-2580401, 9419104272

MINUTES OF MEETING

Date: 17.07.2020

A meeting of all the IQAC members was held in the Conference Hall of the college. The meeting was convened by the Principal Dr Kulvinder Kour. The meeting began with a formal welcoming ceremony of the newly joined Principal Dr Kulvinder Kour by senior most faculty member Dr Zubair Kales.

After the formal welcoming ceremony the following issues were discussed during the meeting:

1. That the necessary preparations are on full swing for the conduct of PMSSS Verification. All the SOP's are being strictly followed by the staff members on duty. Medical staff is also on duty with the faculty members.
2. That a new committee for Online Admission of Cluster University Jammu shall be prepared by the college.
3. That owing to the prevailing pandemic condition the college shall have to carry on with Online mode of teaching only. For this purpose the institution shall have to upgrade and modernize the existing e-facilities and infrastructure of the college.
4. Webinars shall be conducted regularly by different departments/committees for the benefit of the students.

The following decisions were taken unanimously by all the faculty members present in the meeting:

- 1) Staff members who are on duty for PMSSS 2020 shall come on rotation basis so as to ensure least exposure to any kind of Covid infection.
- 2) The names of three faculty members namely Prof Shalini Rana, Dr Mandeep Singh and Dr Shubhra Jamwal shall be proposed for the Online Admission Committee of CLUJ for the session 2020.
- 3) A One day online webinar shall be conducted by English Department.

- 4) A proposal for setting up of e-content studio shall be prepared by the institution.
- 5) A letter to Municipal Corporation, Jammu shall be sent for the complete sanitation of all the classrooms and the entire college premises.

The meeting concluded with a formal vote of thanks by Prof Seema Kumari.

The following members were present during the meeting:

Dr Zubair Kales

Dr Jyoti Parihar

Dr Rajinder Kour

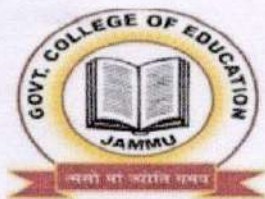
Prof Shapia Shameem

Prof Rubina Yasmeen

Prof Seema Kumari

IQAC Convener

Principal
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)


Website: www.gcoedu.in E-mail: gcoe.jammu@gmail.com

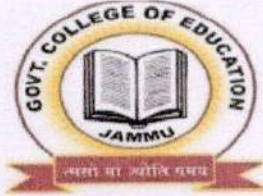
Contact: 0191-2580401, 9419104272

ACTION TAKEN REPORT

S.No.	Plan of Action	Action Taken
1	To discuss and make preparations for the conduct of PMSSS Verification Centre according to the new guidelines and SOP's issued by the Central Government.	PMSSS Verification conducted successfully by the PMSSS Team of the college.
2	To frame committee of College faculty members for Online Admissions for the new session for Cluster University of Jammu.	Committee framed and Online Admissions conducted successfully.
3	To conduct webinars and Online programs by different departments and committees of the college.	Online webinars were conducted by English Department, EVS Dept. and Psychology Department.
4	To make proposal for establishing Browsing Centre and E-content studio.	A proposal for the up-gradation of Digital infrastructure of the college prepared by IT Cell of the College.
5	Sanitation Drive in the college by JMC.	JMC Jammu conducted Sanitation Drive in the college.


IQAC Convener


Principal
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in

E-mail: gcoe.jammu@gmail.com

Contact: 0191-2580401, 9419104272

NOTICE

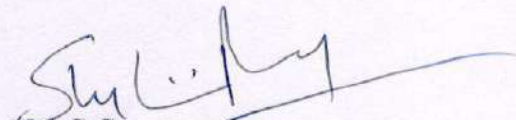
Date: 11.08.2020

All the staff members and members of College Development Committee are hereby requested to attend a meeting in the conference hall on 14.08.2020 at 3.00 pm to discuss the following issues:

Agenda

1. Issues related to infrastructural development of the college.
2. Preparation for submission of AQAR's for next cycle of NAAC.
3. To purchase and install Digital Boards for facilitating Online learning and Hybrid mode of learning.
4. Up gradation of all Classrooms as Smart Classrooms.

The Advisory Committee of the college shall also remain present during the meeting.


IQAC Convener


Principal
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in

E-mail: gcoe.jammu@gmail.com

Contact: 0191-2580401, 9419104272

MINUTES OF MEETING

Date: 14.08.2020

A meeting of all the IQAC members, Advisory Committee and College Development Committee was held in the Conference Hall of the college. The meeting was convened by the Principal Dr Kulvinder Kour.

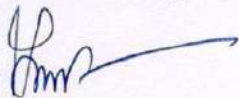
The following issues were discussed:

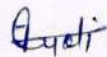
- 1) that the college infrastructure needs to be maintained for the upcoming sessions.
- 2) that duties shall be assigned to all the faculty members pertaining to maintenance of different blocks of the college.
- 3) that Criteria wise teams shall be constituted for the uploading of data related AQAR's of different Academic Sessions.
- 4) that Online admissions of UG 3rd and 5th Semester shall take place from August 24 to 29th, 2020 and the Online class work for the same shall begin from Sept. 01, 2020.


After discussions and deliberations, the following decisions were taken by all the members:

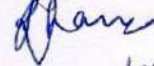
- 1) That Conference Hall maintenance shall be monitored by Dr Zubair Kales.
- 2) that proposal for play field shall be prepared by Dr Mandeep Singh.
- 3) Herbal Garden and Science lab infrastructure development shall be taken care of by Dr Jyoti Parihar.
- 4) White wash and Library renovation shall be supervised by Prof K K Mangotra.
- 5) Criteria wise teams for AQAR submission shall be prepared by Dr Rajinder Kour and Dr Jyoti Parihar.
- 6) Institutional Planning Development Committee shall meet regularly and report the developments to IQAC.
- 7) Preparations for new admissions shall be supervised by Dr Zubair Kales.
- 8) that after the installation of Digital Boards the IT Department shall organize a workshop on the use of Digital Boards in the second week of September 2020.


The following members were present during the meeting:

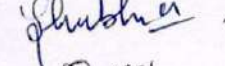
Dr Zubair Kales 

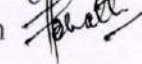
Dr Jyoti Parihar 

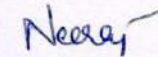
Prof K K Magotra 

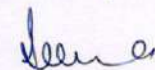
Dr Rajinder Kour 


Prof Rubina Yasmeen 

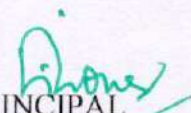
Dr Shubhra Jamwal 

Prof Shapia Shameem 

Prof Neeraj Verma 

Prof Seema Kumari 


IQAC Convener


PRINCIPAL
Princi, -1
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in


E-mail: gcoe.jammu@gmail.com

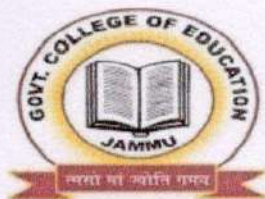
Contact: 0191-2580401, 9419104272

ACTION TAKEN REPORT

S.No.	Plan of Action	Action Taken
1.	To improve and upgrade the infrastructural facilities of the college.	Duties assigned to faculty members for the up-gradation of infrastructure. New purchases for infrastructural development was done by the Purchase Committee and IT Cell of the College.
2.	To constitute Criteria Wise teams for the documentation and Uploading of AQAR's for the 3rd Cycle of NAAC.	Teams constituted by Dr Jyoti Parihar and Dr Rajinder Kour and regular meetings, discussions and reviewing held periodically.
3	To purchase and install Digital Boards for facilitating Online learning and Hybrid mode of learning.	Digital Boards purchased and all the Class rooms up graded as Smart Classrooms. Workshop on the Use of Digital Boards held on 9.9.2020.


IQAC CONVENER


PRINCIPAL
Principal
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in

E-mail: gcoe.jammu@gmail.com

Contact: 0191-2580401, 9419104272

NOTICE

DATE:18.09.2020

It is for the information of all the IQAC members and all the faculty members that a meeting shall be held in the conference hall on 19.09.2020 at 2.00pm to discuss the following issues:

AGENDA

1. To discuss modalities for establishing Research Hub in the institution.
2. To discuss and make proposal for establishing Early Childhood Care and Education Centre as per the norms of NEP 2020.

All the faculty members are requested to come prepared with ideas and suggestions related to the matter cited above.

IQAC CONVENER

Principal
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in

E-mail: gcoe.jammu@gmail.com

Contact: 0191-2580401, 9419104272

MINUTES OF MEETING

DATE 19.09.2020

A meeting of all the faculty members and IQAC members was held in the Conference Hall under the chairpersonship of Dr Kulvinder Kour. The faculty members discussed the following issues:

1. As per the Circular No. 04JK(HE) of 2020 dated 9.9.2020, based on National Education Policy 2020 the Jammu and Kashmir Higher Education Department envisions to establish Robust Research ecosystem in colleges.
2. The Vice Chancellors of Jammu and Kashmir have also agreed to establish Research Hubs in the colleges.
3. The college teachers shall be permitted to act as Research Guides to Ph.D. scholars. The institution shall promote research activities in the institution as well as in the spoke colleges.
4. Accordingly a senior faculty member shall be appointed as Coordinator of Research Hub in the college.
5. A committee of senior faculty members shall be constituted to select Coordinator of Research Hub. The committee shall look into the clauses meant for selection of Coordinator.
6. As per the NEP 2020, the college envisions to establish Early Childhood Care and Education Centre.

After threadbare discussions, the following decisions were taken:

1. That a committee of four senior faculty members namely, Prof C L Shivgotra, Dr Neelam Dhar, Prof K K Magotra and Dr Rajinder Kour is constituted to select Coordinator for Research

Hub in the College. The committee shall select the coordinator as per the norms laid down by JKHED.

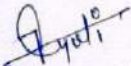
2. The coordinator shall coordinate with Spoke College also.


3. Dr Maansi Sharma and Dr Sushma Bala and Dr Prabhjot Kour shall survey and prepare a proposal for establishing Early Childhood Care and Education Centre.

4. Infrastructure development for Research Hub and ECEC shall be taken care of by Purchase Committee and IT Cell of the college.


The meeting concluded with a formal Vote of Thanks by Dr Sushma Bala.

The following faculty members were present during the meeting:


Dr Jyoti Parihar 

Prof K K Magotra 

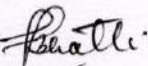
Dr Rajinder Kour

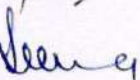
Dr Sushma Bala 

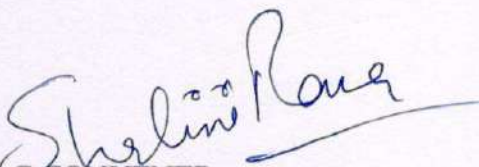
Prof Rubina Yasmeen

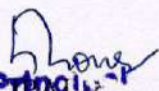
Dr Deep K Bangotra 

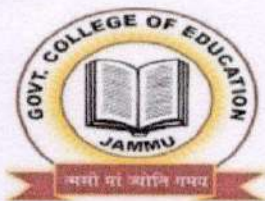
Dr Shubhra Jamwal

Prof Shapia Shameem 

Prof Seema Kumari 


IQAC CONVENER


PRINCIPAL
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in

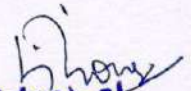
E-mail: gcoe.jammu@gmail.com

Contact: 0191-2580401, 9419104272

ACTION TAKEN REPORT

S.NO.	PLAN OF ACTION	ACTION TAKEN
1	To establish Research Hub Centre in the college.	Research Hub Centre established in the College with state of the art modern facilities
2	To select Coordinator for Research Hub.	Dr Sushma Bala appointed as Coordinator of Research Hub.
3	To conduct Online meeting with Spoke Colleges for further planning for Research Work.	Regular Online meetings were held and new Research Proposals invited from Spoke Colleges as well as from the faculty members of GCOE, Jammu.
4	To make proposal for Early Childhood Care and Education Centre	A team of three members framed and a proposal for ECEC was prepared by Dr Prabhjot Kour.


IQAC CONVENER


Principal
Govt. College of Educ.
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in

E-mail: gcoe.jammu@gmail.com

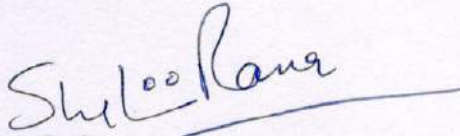
Contact: 0191-2580401, 9419104272

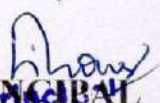
NOTICE

Date: 14.01.2021

A meeting of all the IQAC members and IT Cell shall be convened on 15.01.2021, to discuss the up-gradation of Digital Infrastructure and establishment of Browsing Centre in the college.

The meeting shall be held in Computer Lab at 2.30pm. Advisory Committee of the college is also requested to attend the meeting.


IQAC Convener


PRINCIPAL
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in

E-mail: gcoe.jammu@gmail.com

Contact: 0191-2580401, 9419104272

MINUTES OF MEETING

Date: 15.01.2021

A meeting of IQAC members, IT Cell members and Advisory Committee of the college was convened on 15.01.2021 at 2.30pm in the Computer lab under the Chairpersonship of the Principal of the college. The meeting was convened for the Constitution of Browsing Cell Committee of GCOE, Jammu.

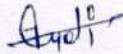
After threadbare discussions the following decisions were taken:

1. As per the directions of Director Planning Higher Education, Department, J&K Order no HE/Plan/637/2020, dated 14.01.2021, the college shall establish a Browsing Centre.
2. Keeping in view the demands for Online Teaching and Hybrid Mode of teaching due to the intermittent occurrence of Covid Pandemic, the college shall make provisions for permanent infrastructure for the smooth conduct of Online teaching, Learning and Evaluation.
3. Under the digital initiative of the government, the college shall establish a permanent e-studio.
4. In the first phase, the college shall establish Digital studio with infrastructure like Camera, Prompter, Online Editor and High Editing Suits.
5. For establishing Browsing Centres, the college shall procure Latest Generation AIO Computers, Furniture, Internet Connectivity, Flat Panels etc.
- 6 The committee shall also monitor the Automation of Libraries.

7. Prof Deep K Bangotra, HoD Computer Department, Prof Shalini Rana, Dr Maansi Sharma, Prof Rubina Yasmeen and Dr Shubhra Jamwal shall be the members of Browsing Cell Committee and the order for the same shall be released by 18.01.2021.

The meeting concluded with a Vote of thanks to the chair.


The meeting was attended by the following faculty members:

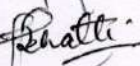
Dr Jyoti Parihar 


Dr Rajinder Kour


Dr Maansi Sharma

Prof Rubina Yasmeen

Prof Deep K Bangotra 

Prof Shapia Shameem 

Prof Neeraj Verma 

Prof Seema Kumari 


IQAC CONVENER


PRINCIPAL
Govt. College of Education
JAMMU



**GOVT. COLLEGE OF EDUCATION, CANAL ROAD,
JAMMU.**

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu, India)

Website: www.gcoedu.in

E-mail: gcoe.jammu@gmail.com

Contact: 0191-2580401, 9419104272

ACTION TAKEN REPORT

S.NO.	PLAN OF ACTION	ACTION TAKEN
1.	To establish a Browsing Centre in the College	Browsing Cell Committee established Browsing Centre in the college.
2.	To set up E-Studio in the college.	Process for establishing E-Studio/Digital Studio initiated by Browsing Cell Committee of the college.
3.	To initiate the process of Automation of Libraries.	Complete automation of library initiated by IT Cell and Library Committee of the college.
4.	To conduct Hybrid mode of programs by different departments and committees.	All the departments conducted programs in Online, Offline and Hybrid mode.

Shalini Kumar
IQAC CONVENER

Principals
PRINCIPAL
Govt. College of Education
JAMMU